FirstTuesday Campaign Finance System
Business Entities and Others – How to e-File Outline

Log In

- To log in any time, go to https://nadc-e.nebraska.gov. Click on the Filer Login tab and then enter your credentials. You will then land on your Entity Overview Page.

Enter Transactions

- To enter transactions Hover over the Financial tab towards the top of the page and then click on the type of transaction you want to enter. B-7 filers would select Expenditure to enter expenditures made to support or oppose candidates and ballot questions.

- For entering Expenditures (contributions made, etc.), only entities which are populated or committees which are registered in the system will be available for you to choose. If a committee is not found, you may search the public database for all committees, click on Committee Search from here https://nadc-e.nebraska.gov/PublicSite/SearchPages/. Also you may contact our office to have an entity added into the system, please ask to speak with David Hunter or Serena Dunn for help with the FirstTuesday filing system.

File Statements or Reports

- To file a statement or report Click on the Filings tab towards the top of the page and you will land on the Filing Administration page. Under **Reports Due** click on View/File of the Statement or Report you want to file. Note that you will not be able to file any Statements or Reports listed under **Reports Due** if an amendment to a previous filing is required. Under **Filing History** if Amendment Needed is displayed under the **Status** column, you must first Amend that filing to proceed on to the next required filing.

- It is recommended to Click on the Filings tab and check the Filing Administration page to note when a filing will be due (as displayed under the Due Date column) however the FirstTuesday system is designed to send email reminders when filings are due.

Other Campaign Finance Information

- Please see our **Campaign Statements and Reports STEP-BY-STEP e-File GUIDE** on our publications page for further step by step instructions. https://nadc.nebraska.gov/publications